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Approved For Release 2002/01/08 : CIA-RDP83-01004R099/100020006-6

Memorandum For:

21 June 1972

From

PMCD/OP

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Subject

- Input of Security Classifications to Staffing Complement Positions, in accordance with provided by Agency Official Listings.
- 1. All agency components having submitted their lists of Top Secret, Secret and Confidential positions have complied with the initial directive.
- 2. PMCD in collaboration with SRB has noted and coded these positions by position number and type of security classification for input into the computer system.
- 3. Two major components have been omitted from this procedure as they currently have no official staffing complement for use in identification of such positions. These components are the newly created DCI/ICS and the newly reorganized DD/P,
- 4. With respect to certain positions designated by the DCI for Top Secret authority, multiple encumbency clouds the reporting aspect. For example, ONE Estimates Board is authorized two members, but the position calls for ten. The Special Assistant for Vietnam Affairs is listed as being in ONE againsta multiple encumbency position as an Area Chief along with six others. His Deputy is charged to FED/DD/P as Chief of SAVA.
- 5. In the DD/P submission it was noted that titles cited did not agree with those on the staffing complements, the same position was identified for several different position titles and locations.
- 6. The several lists submitted cited multuple planned encumbency positions for both Secret and Confidential authority implying that the two authorities were separate and not combined authorities for the multiple occupancy.

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duplicated even though only one was authorized on the S/C. Approved For Release 2002/01708: CIA-RDP83-01004R000100020006-6

- 8. Designation of positions on the S/C as Chief, Deputy Chief, etc., was often missing. Organizational component designations with appropriate position assigned thereto also were non-existant when comparing memorandum listings with approved S/C.
- 9. Every effort has been made by PMCD to properly identify positions as intended by the submitting Office, undoubtedly errors will be found, and will be corrected post haste. PMCD representatives performing this task were Mrs.

ISB/PMCD. Questions or adjustments

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as to position coding and or identification should be referred to the above.

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